



**REQUIRED DOCUMENTS
RENEWAL OF THE RESIDENCE
AND WORK PERMIT**

GENERAL EMPLOYMENT

RENEWAL OF THE RESIDENCE AND WORK PERMIT

1	Application Form MGEN2.
2	Copy of a valid passport , or relevant travel document, with validity period of at least 6 months beyond the requested work permit.
3	Health Insurance Certificate covering primary and secondary medical care and repatriation of mortal remains (Plan A). Or Certificate of registration with the GeSY and private insurance to cover the costs of transportaion of mortal remains. Or Letter from the Diocese that it assumes responsibility for medical care, repatriation costs, employer's liability insurance and accommodation.
4	Letter from the Diocese regarding the employment of the priest, indicating the salary he will be receiving.
5	Statement from the Department of Social Insurances for the priest as proof of payment of the contributions.
6	Declaration to cover of repatriation of the third country national.
7	Declaration of Mailing Address for the third-country national.